*Hello Parents,*

*You can copy and paste the verbiage below into a new word or google document to submit to your employer to request a company match on your donation. You will need to fill in the areas in parentheses with your company in student information. Thank you!*

(10/20/2021)

Dear (company name or person to whom you are writing),

My child’s school Sherrills Ford Elementary School is raising money to continue the enhancements of the outdoor spaces on our campus. In 2019 we replaced our K-2 playground and added new equipment and created a more unified 3-6 playground. This year our goal is to raise $66,000. Our first priority is our Gaga Pits. $4.000 will be used to put down new turf in both pits. YAY no more muddy shoes and pants!! 2nd Priority - $42,000 will go to repave and widen the track 3rd Priority - $2,000 will cover the cost of the 6th grade Hovercraft Project 4th Priority - $18,000 is to repave the basketball court. As always 100% of our funds go directly back to the school. The enhancements made to our outdoor spaces are even more important to our students these days. The spaces are not only used for recess but they are also used as outdoor classrooms. We hope you will help us in reaching our goal for this year's MAKE IT HAPPEN fundraiser. Sherrills Ford Elementary PTO realizes the importance of promoting healthy behaviors in our youth. Therefore, instead of selling unwanted or unhealthy merchandise they are choosing to raise money through a Cash Drive.

To help the school reach their monetary goal my (Your Child’s name) is participating in the Cash Drive. This fundraiser is 100% donation-based and we want to achieve the donation goal. My child has raised a total of (Student Total)

To help the school reach their goal I am inquiring to see if (Employer/Company name) will match the total donations that we’ve collected as a family and/or contributed ourselves. The donation would be a tax deduction and (Employer/Company Name) would be supporting our community.

Sherrills Ford Elementary PTO with tax ID 65-1262648 will send you an official receipt for any donation of $250 or more. If you make any donation online, you will receive an email receipt with the tax ID # as well.

Thank you for your consideration in our efforts as we work to better our school and community!

Best Regards

(Your name)